



Brixton Parish Council Summons Agenda

**Councillors are summoned to attend the May meeting of Brixton Parish Council on
Wednesday 22nd May 2024 at 7.00pm in **Brixton Community Room****

10. Election of Chair

11. Election of Vice Chair

**Members of public & press are welcome to attend & will have the opportunity to speak during the
Open Forum for a maximum of 3 minutes each person**

Open Forum

Report from Steven Williams, BPC nominated Director Sherford Community Land Trust

Report from County Councillor John Hart

Report from District Councillors Julie Carson and Alison Nix

Annual Report from Cllr Liz Hitchins – BPC Chair

12. Welcome and Apologies for Absence

13. Declarations of Interest Members are invited to declare any personal or declarable pecuniary interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting.

**14. Confirmation of the minutes of the annual meeting and the meeting of Brixton Parish Council on
Wednesday 26th April 2024 to be signed by the Chair.**

15. Financial Matters

15.1 To receive and approve the Finance statement for May 2024

15.2 To document the approval of the independent quarterly financial statement (end of March 2024)

15.3 To receive and approve the Financial Accounts for year ending 31st March 2024

15.4 To receive and agree Section 1 – Annual Governance Statement 2023 / 2024

15.5 To receive and agree Section 2 – Accounting Statements 2023 / 2024

15.6 To receive the Internal Audit report

15.7 Clerk to provide update on VAT claim

15.8 BPC Insurance Policy 2024 / 2025 – discuss and potentially approve

15.9 Data Protection Fee renewal 2024 / 2025 – discuss and potentially approve

15.10 Discuss a request for funding from Yealmpton and Brixton Community Friendship Project

15.11 Policies to update: Updated Financial Regulations from NALC

16. Planning applications received from SHDC and DCC during April / May 2024

1888/23/ARM

READVERTISEMENT (revised plans & amended description) Application for approval of reserved matters for 269 no. dwellings on parcels B1-11, including associated parking along with all necessary parcel infrastructure including drainage and landscaping, as part of Phase 3B of the Sherford new Community, pursuant to approval 0825/18/VAR (which was an EIA development & an Environmental Statement was submitted)

Sherford New Community, Land south west of A38, Deep Lane & east of Hays Road, Elburton, Plymouth, PL9 8DD

17. Planning decisions made by SHDC / DCC during April / May 2024 (to note)

0969/24/TPO - Refused

T1: Western Red Cedar – Remove two lowermost primary branches (1 x 200mmØ and 1 x 150mmØ) and remove minor branch (75mmØ) to reduce dominance of crown over garden and dwelling, reduce debris and prevent contact with property

2 Brixton Lodge Gardens, Brixton, PL8 2AX

1117/24/TPO - Refused

T1: Sycamore - reduce in height by 2m, reduce lateral growth on northern canopy by 2m to re-balance the tree as well as stunt the growth as solar panels will be installed on a new build property adjacent to the tree

Northlands, Chittleburn Close, Brixton, PL8 2FL

18. Local Issues and Councillor Reports**BPC ongoing / new projects**

1. Climate Change / Bio-diversity update

To include:

- Active Travel – Brixton to Plymouth (to include Dawes Lane)
- Walking and Cycling (LCWIP) Project update
- Relevant update from Brixton Parish Environment Working Group – 8th May 2024
- Discuss the possible purchase of a planter beside the bus stop on A379 by Winstone Lane

2. Highways Projects

To include

- Red Lion Hill / Stamps Hill
- Monkey Lane update

3. The Green – update from Community Engagement regarding parking on The Green

4. Land at Cofflete Creek update

- Update on s016 funding for the project
- To include update on interpretation board (Cllr Gillard)
- Update on the project plan for the upper site

5. Update on Community Together Funding for Plastic Free project with local primary schools

6. Brixton Composters update – Cllr Clegg

7. Dementia Friendly Parishes around the Yealm – discuss implementing action plan

BPC administration

8. Re-appoint representatives to outside bodies and re-appoint members to committees / responsibilities

9. Update regarding DALC Training Courses

To include.

- Update on Civility and Respect e-learning training course for all councillors
- Update on bespoke 'Good Employer' training course
- Update on Good Councillor guides for councillors

10. Update on Councillor skills and knowledge audit

11. Update on vacancy for co-opted member on Brixton Parish Council

12. Update on the transfer of BPC emails and website to a 'gov.uk' domain

13. Update on the provision of a sign-up facility on BPC website for newsletter and updates

14. Discuss the production of an annual newsletter

Regular updates

15. Sherford update

To include

- Update on road closure Red Lion Hill to A38
- Town & Country Planning Act 1990 – Section 247. Stopping up of Highway at un-named road, Plymouth. PL7 5AB. OS GRID REFERENCE: E:255270, N:054042; E:255278, N:054038; E:255706, N:054615; E:255711, N:054611; E:255595, N:054540; E:255607, N:054545 (unnamed highway which lies to the south of Butlas Farm)
- Local and Historical names for Sherford's Green Infrastructure
- Sherford Liaison Meeting - Monday 10th June 2024

16. Community Emergency Plan update

17. Cost of Living Crisis update

To include:

- Update on Cost of Living Grants
- Update on DCC Community Library Support Fund

18. Traffic updates

To include:

- Update on the new VAS
- Update on the condition of the seat at the end of Steer Point Road and plans for refurbishment

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19. Carrollsland update
 20. Footpaths / P3 updates - Cllr Hawken
To include:
 - Update on the stones behind the stone wall on FP26
 21. Silverbridge Way
To include
 - Update on the extension
 - Update on soft closing gate mechanisms
 22. Defibrillators
To include
 - Feedback from the defibrillator training session 15th May 2024
 - Update on the maintenance of the phone boxes housing the defibrillators
 - Location of defibrillators in the parish
 23. Update regarding land owned by SHDC – Elliots Hill and Steer Point Road
 24. Update on the stand for Brixton village Christmas tree (for December 2024)
 25. Update on the replacement of noticeboards

Other updates / issues / consultations for discussion

26. Councillor's Reports

19. Correspondence for information

19.1 Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:

- Road past Higher Sherford to Wollaton Cross – Tuesday 3rd January 2023 – Tuesday 2nd July 2024
Extension for works above from Tuesday 2nd July 2024 – Wednesday 31st July 2024
- A379 Elburton Road (near Brixton Road Station Bridge) – Wednesday 3rd April – Wednesday 3rd July 2024
- Road leading to Steer Point Lodge, Steer Point, Brixton – 6th August – 19th August 2024

19.2 All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages

19.3 South Hams District Council – News Releases

- Making space for wildlife

19.4 D-Day celebrations – invitation to Newton & Noss Beacon Lighting - Thursday 6th June (further details to follow)

19.5 Western Gateway and Peninsula Transport STBs publish Electric Vehicle Charging Study

19.6 South Hams Community Action – Social Isolation and Loneliness in the South Hams survey report

19.7 Devon Highway update – Roadmap newsletter

Kirstie Aldridge, Clerk Brixton Parish Council

Signed



Date 15th May 2024